

## Microsoft Qualified Educational User Definition (Canada)

All Microsoft eligible education customers must be located or reside in Canada. Qualified Educational Users are those entities that both have an educational purpose or mission and meet the criteria specified below. If a controversy exists as to an organization's eligibility, Microsoft retains the right to determine in its sole discretion the eligibility of the organization for the specific transaction in question. The following are eligible to acquire Microsoft academic edition products in the programs indicated and are defined as qualified educational users:

QUALIFIED EDUCATIONAL USERS:	ELIGIBLE PROGRAMS*
<p><b>A) Educational Institutions</b>            Defined as an accredited school in Canada or an affiliate of a Canadian school organized and operated exclusively for educational purposes. An accredited school must be:</p> <ol style="list-style-type: none"> <li>1. A public or private diploma or degree granting K-12 institution, vocational school, correspondence school, junior college, college, university, or scientific or technical institution accredited by the provincial or territorial government in the province or territory where the institution is located.</li> <li>2. An Institution that's an affiliate or partnership with an accredited school in Canada that is located outside of Canada and is a public or private diploma or degree granting K-12 institution, vocational school, correspondence school, junior college, university, or scientific or technical institution.</li> <li>3. A preschool in Canada meeting all of the following criteria: (i) is an early childhood program that serves a minimum of ten children ages two through five; (ii) has been in operation for at least one year; and (iii) provides educational services.</li> </ol>	<ul style="list-style-type: none"> <li>• Academic Open</li> <li>• Academic Select Plus</li> <li>• Enrollment for Education Solutions (both College, University and K-12)</li> <li>• Get Genuine Windows Agreement – Academic</li> <li>• Microsoft Cloud Agreement (CSP)</li> <li>• Microsoft Customer Agreement</li> <li>• Microsoft Online Subscription Agreement</li> <li>• Open Value Subscription – Education Solutions (Both K12 Ed or Preschool &amp; Higher Ed)</li> <li>• School Agreement (K-12 Only)</li> <li>• Services Provider Licensing Agreement</li> </ul> <ul style="list-style-type: none"> <li>• Academic Open</li> <li>• Academic Select Plus</li> <li>• Get Genuine Windows Agreement – Academic</li> <li>• Microsoft Cloud Agreement (CSP)</li> <li>• Microsoft Customer Agreement</li> <li>• Microsoft Products and Services Agreement</li> <li>• Services Provider Licensing Agreement</li> </ul>
<p><b>B) Administrative Offices or Boards of Education of Educational Institutions+</b>            Defined as district and regional administrative offices of the foregoing Educational Institutions defined in Section A above and may also include those sections of Provincial or Territorial Ministries of Education that fulfill the role of a Board of Education or Administrative Office. For greater certainty, only those sections of a provincial or Territorial Ministry whose sole function is to provide administrative services to Educational Institutions qualify as a Microsoft Eligible Education Customer.</p>	<ul style="list-style-type: none"> <li>• Academic Open</li> <li>• Academic Select Plus</li> <li>• Enrollment for Education Solutions (both College, University and K-12)</li> <li>• Get Genuine Windows Agreement – Academic</li> <li>• Microsoft Cloud Agreement (CSP)</li> <li>• Microsoft Customer Agreement</li> <li>• Microsoft Online Subscription Agreement</li> <li>• Microsoft Products and Services Agreement</li> <li>• Open Value Subscription – Education Solutions (Both K12 Ed or Preschool &amp; Higher Ed)</li> <li>• School Agreement (K-12 only)</li> <li>• Services Provider Licensing Agreement</li> </ul>

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**C) Educational Consortia and Systems**

Defined as corporations and associations validly organized and existing under the laws in Canada, representing members or shareholders of a common institution type (for example, community colleges, independent schools, provincial systems). Each member or shareholder must be an Education Institution as defined in Section A above.

- Academic Open
- Academic Select Plus
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- Microsoft Customer Agreement
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- Microsoft Products and Services Agreement
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- School Agreement (K-12 only)
- Services Provider Licensing Agreement

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**D) Public Libraries**

Must meet all of these criteria: (i) provides general library services in Canada without charge to all residents of a given community, district or region; (ii) supported by public or private funds; (iii) make its basic collections and basic services available to the population of its legal service area without charges to individual users, but may impose charges on users outside its legal service area; and (iv) may or may not provide products and services, beyond its basic services, to the public at large with or without individual charges.

- Academic Open
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**E) Public Museums**

Must meet all the following criteria: (i) are a public or private agency or institution organized on a permanent basis in Canada for essentially education or aesthetic purposes; (ii) utilize a professional staff; and (iii) own or utilize tangible objects, care for them and exhibit them to the public on a regular basis.

- Academic Open
  - Academic Select Plus
  - Get Genuine Windows Agreement – Academic
  - Microsoft Customer Agreement
  - Microsoft Online Subscription Agreement
  - Microsoft Products and Services Agreement
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  - Services Provider Licensing Agreement
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**\*Legend:**

"Academic Open" = Microsoft Academic Open License

+ In the case of Ministries of Education or other government administrative agencies, academic edition product cannot be used for internal ministry or agency use.

Special note regarding Hospitals, Healthcare Systems, Research Laboratories and Government Training Facilities:

Hospitals, healthcare systems and research laboratories (including independent research laboratories or research laboratories affiliated with an eligible education customer or government agency) are NOT eligible to acquire academic edition products unless they are wholly owned and operated by a single qualified Educational Institution as defined above in Sections A and B. "Wholly owned and operated" means that the Educational Institution is the sole owner of said hospital, healthcare system or research laboratory and is the only entity exercising control over the said hospital, healthcare system or research laboratory's day-to-day operations. Government training facilities or other training facilities that do not grant degrees are not eligible to acquire academic edition products.